Topic Books

- Front cover printed in colour -> templates on Cornerstones. These should be written on clearly and not defaced or annotated.
- Inside cover (red part) should be the topic overview, printed on a4 in colour (this shows the intent too)
- Page 1 - KWL Grid
- Knowledge organisers should be at the back of the book and used/referred to in lessons to support learning...
- A3 double page spread used where possible as background to creative presentation where envelopes used
- Worksheets can support structure and where used for closed responses should be differentiated as required.
- Borders in books (plain paper sheets or worksheets) should be the same.
- Paper used should be plain (with line guides underneath) or have appropriate line sizes that match the writing books the children use. Be careful not to make lines too big or too small as this will undo the good work you are doing to promote handwriting.
- Resources used from other sources should have the websites removed by snipping (zoom in on the screen to get high quality) or tip-ex (be careful when photocopying to make sure it is not wet!)
- Threshold stickers should be stuck on the pages that match - you can use the labels and copy the pages needed when they are stuck on but do not type concepts onto the sheets ahead of time, they should look identical.
- Children should use pencils unless their writing is neat in a pen - have the same expectations in the topic books as you do the writing books.
- Pencils should be used to draw lines, always!
- Rulers should be used to cross out.
- Feedback should happen in the lesson, moving learning on.
- Once every three pieces at a minimum there should be developmental feedback that moves on learning or challenges thinking - the same as you do in writing or maths.
- Written feedback can be given on the piece of learning or using a feedback flap/sticker.
- Address misconceptions - this is REALLY important
- Words that you would expect to be spelt correctly in English should be spelt correctly in topic, with words and vocabulary that is given being matched.
- Photographs should be included
- QR Codes that link to outcomes should be present and working
- You may wish to create a whole-class google photo gallery and link the QR code to this - check permission settings when sharing and ask if you need help.
- Forest school photos/activities included should be present
- Innovate week should be clearly evidenced
- Express should be evidenced to complete the journey
- The L part should be completed in the KWL grid.